

Minutes
of the MAYLAND PARISH COUNCIL
FINANCE COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 8th December 2015
at 7.20 p.m.

Present: Cllr Evans (Chairman) Cllr Massenhove
Cllr Hawkes Cllr Spires

Clerk: Mrs J Massenhove

In attendance: Cllr Duncan, Cllr Oatham, D Cllr Helm

39. Apologies for Absence

Apologies were received from Cllr Pettitt.

40. Declarations of Interests

No interests were declared.

41. Minutes of the Previous Meeting

The Chairman proposed accepting the minutes from the meeting held on 13th October. Cllr Massenhove seconded the proposal, all in favour. The minutes were signed and dated as a true record.

The Chairman proposed accepting the record of the inquorate meeting of 10th November. Cllr Massenhove seconded the proposal, all in favour. The document was signed and dated as a true record.

42. Payments and Receipts

All payments and receipts were presented to the committee. Cllr Massenhove proposed approving both the payments and receipts. The Chairman seconded the proposal, all in favour. The cheques were signed and are listed below: -

PAYMENTS

Date	Payee	Service/supply	£ Gross
08-Dec-15	Rigby Taylor	White lining paint	186.00
08-Dec-15	Essex & Suffolk Water	Water charges	85.31
08-Dec-15	The Society of Local Council Clerks	Annual membership	149.00
08-Dec-15	BT Payment Services Ltd	Internet services, Nov - Jan	83.70
08-Dec-15	Enhanced Security Solutions	Repairs to CCTV system	792.00
08-Dec-15	Ernest Doe & Sons Ltd	Inspection of faulty mower	20.00
08-Dec-15	A & J Lighting Solutions	Street lighting maintenance	50.40
08-Dec-15	A & J Lighting Solutions	Tennis court lighting maintenance	42.90
08-Dec-15	BT Payment Services Ltd	Calls and line rental	34.34
08-Dec-15	Mrs J Massenhove	Petty cash	63.00
23-Dec-15	MPC staff	Staff wages	1510.85
31-Dec-15	HMRC	Tax & NI liability	996.51
			4,014.01

RECEIPTS

Date	Received from	Description	£
26-Nov-15	D Down	Hall hire, November	64.00
26-Nov-15	Mayland Boxing Club	Key deposit	15.00
26-Nov-15	Mayland Village Football Club	Electricity cards	3.00
02-Dec-15	4Children	Hall hire, Aug - Dec	156.00
03-Dec-15	EALC	Bursary for Clerk's training	186.25
03-Dec-15	4Children	Electricity cards	12.00
03-Dec-15	4Children	Key deposit	10.00
03-Dec-15	D Down	Hall hire, December	40.00
			486.25

PETTY CASH

Date	Payee	Service/supply	£ Gross
04-Dec-15	The Land Registry	Land title searches for NP	63.00
			63.00

Cllr Hawkes verified and signed the bank reconciliation and statement for November.

43. Items for Next Agenda

No additional items noted.

The meeting closed at 7.30 p.m.

Date of next meeting, Tuesday 12th January 2016